

Fairfield City School District:
Excellence, preparation for life, opportunities for all!

BOARD OF EDUCATION MEETING AGENDA

August 3, 2017

WORK SESSION 6:30 PM
FAIRFIELD ADMINISTRATION BUILDING
CONFERENCE ROOM A

CALL TO ORDER

ROLL CALL

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O'Neal** _____ **Shorter**

PLEDGE OF ALLEGIANCE – Carrie O'Neal

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel – Licensed

1. Resignations

- a. Kathleen Kibler, Senior High, Intervention Specialist
(effective at the end of the 2016-2017 school year; for personal reasons)

2. Unpaid Leaves of Absence

- a. Austin Sanders, Senior High, Assistant Principal
(effective August 15, 2017 for an indefinite period pending receipt of all required documents)

3. Employment

- a. Christina Baumann, Creekside, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
- b. Jenny Brown, Crossroads, 7th/8th grade Math
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
- c. Carey Halsey, North, 3rd grade Math/Science/Social Studies
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
- d. Justine Kaminsky, Crossroads, 6th grade ELA
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
- e. Sandy Lang, Crossroads, 7th grade Science
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)

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- f. Natalie Loy, Creekside, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
 - g. Ashley Ott, South, 4th grade Math/Science
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
 - h. Joe Snively, Senior High, Social Studies
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
 - i. Bryan Walters, Senior High, Chemistry
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
 - j. Erin Williams, Compass, Music
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
 - k. Traci Wood, Compass, Kindergarten
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
 - l. Extracurriculars 2017-18

District

Pam Buehler, Department Head Nurses, 50%
Nina Rose, Department Head Nurses, 50%

Senior High

Jay Bauer, Volleyball, Varsity Head, Boys
Kyle Bolser, Soccer, Boys Assistant
Nick Glomb, Bowling, Head Coach
Nicholas Gray, Golf, Varsity Boys
Amy Hippert, Softball, Assistant
Darren Ling, Marching Band Co-Director
Kelsey Meyer, Soccer, Assistant Girls
David Pierce, Cross Country, Head Coach
Emily Puhl, Cheer Coach, Football, Varsity
Emily Puhl, Cheer Coach, Basketball, Varsity
Mike Sedziol, Soccer, Boys Assistant
Julie Wiencek, Senior Class Sponsor
Jill Wilhelm, Marching Band Co-Director

Freshman

Jill Wildermuth, Softball

Middle (Creekside and Crossroads)

Tim Adams, Golf Coach, Boys 7th/8th

Kevin Flaig, Football 7th/8th

Nichole Tock, Cross Country

Jamil Manning, Football 7th/8th

Nick Meiners, Football 7th/8th

Kari Russo, Tennis, Girls 7th/8th

Creekside

Amy Hippert, Athletic Director, Assistant

Jen Steelman, Intramural Director

Anita Jester, Volleyball 7th/8th

Crossroads

Allison Cline, Department Head Science Gr 8

Becky Frey, Department Head Math Gr 6

Ritch Parrish, Yearbook Advisor, 8th Gr

Wendy Phair, Department Head Social Studies Gr 6

Compass

Robyn Heidelberg, Elementary Drama Club Advisor, 50%

Michelle Hoskinson, Elementary Drama Club Advisor, 50%

South

Angie Miller, Unit Leader Gr 3

- m. Andrea Mathews, Sacred Heart, Reading/Math Tutor
(effective for the 2017-18 school year; paid through Auxiliary Funds)

(Periodically the district has students who qualify for tutoring in math or reading as determined through the district's established assessment process. It is recommended that the above noted person(s) be paid as a tutor out of Auxiliary Funds through the state of Ohio, at the rate of \$28.99 per hour, effective for the 2017-18 school year.)

4. Rescission of Employment from June 26, 2017 Board Meeting

- a. Tammy Rich, District, School Psychologist
- b. Extracurriculars 2017- 2018

Heather Hoelle, North, Unit Leader Gr 2

Ann Mack, Crossroads, Department Head Math Grade 6

5. Correction from June 26, 2017 Board Meeting

- a. Extracurriculars 2017-2018

Trish Lutterbie, Technical Director, 50% (previously listed without percentage)

(All employment is contingent upon satisfactory submission of all required documents)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O'Neal** _____ **Shorter**

President declares motion _____.

B. Personnel – Classified

1. Resignations

- a. Patricia Evans, South, Cook
(effective July 23, 2017; to accept another position within the District)
- b. Elizabeth McCarty, Sr. High, Food Service Assistant
(effective the end of the day September 4, 2017; for personal reasons)
- c. Charles Miller, Transportation, Bus Driver
(effective the end of the day July 31, 2017; for personal reasons)
- d. Martha Miller, Transportation, Bus Driver
(effective the end of the day July 31, 2017; for personal reasons)
- e. Kathleen Ritchie, Sr. High, Cook
(effective August 13, 2017; to accept another position within the District)

2. Employment

- a. Kyle Bresch, Central, Custodian
(temporary employment effective August 7, 2017 through November 7, 2017;
for a replacement position)
- b. Patricia Evans, Creekside Middle, Custodian
(temporary employment effective July 24, 2017 through October 24, 2017; for
a replacement position)
- c. Michelle Gaskins, Crossroads Middle, Clerk IV
(effective August 15, 2017; for a replacement position)
- d. Justina Jobe, Freshman, Custodian
(temporary employment effective August 7, 2017 through November 7, 2017;
for a replacement position)
- e. Tiena Johnson, Transportation, Bus Driver
(effective August 2, 2017; for a replacement position)
- f. Mark Jones, Creekside Middle, Custodian
(effective August 7, 2017; for a replacement position)

- g. Jennifer Ledbetter, Compass, Secretary III
(effective August 7, 2017; for a replacement position)
 - h. Eugene Lockwood, Creekside Middle, Custodian
(temporary employment effective August 4, 2017 through November 4, 2017;
for a replacement position)
 - i. Angela Neal, Crossroads Middle, Educational Assistant
(effective September 5, 2017; for a replacement position)
 - j. Kathleen Ritchie, North, Custodian
(temporary employment effective August 14, 2017 through November 14,
2017; for a replacement position)
 - k. James Williams, Transportation, Bus Driver
(effective August 2, 2017; for a replacement position)
3. Rescission of Employment from June 26, 2017 Board Meeting
- a. Shellie Doyle, Crossroads Middle, Clerk IV
(effective August 15, 2017; for a replacement position)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

C. Items for Board Discussion

1. Board Policies – Roger Martin

- Policy GBS – Health Insurance Portability and Accountability (HIPAA)
- Policy KBA – Public’s Right to Know
- Policy IIBH – District Web Site Publishing

2. Board Policies – Jeff Madden

- Policy JEC – School Admission
- Policy JECAA – Admission of Homeless Students
- Policy JECAA-R – Admission of Homeless Students Dispute Resolution Process
- Policy JHCB – Immunizations
- Policy JO – Student Records
- Policy JO-R – Student Records
- Policy JFCF – Hazing and Bullying

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- Policy JFCF-R – Hazing and Bullying
 - Policy JFG – Interrogations and Searches
 - Policy JFG-R – Interrogations and Searches

3. Job Descriptions for Extra-Curricular and/or Extra Duty Positions (Revisions) – Roger Martin

- Cheerleading Coach, 6th Grade
- Drama Club Advisor, Elementary
- Department Head, English, Senior High
- Department Head, Integrated Language Arts, Middle
- Department Head, Math, Middle
- Department Head, Math, Senior High
- Department Head, Science, Middle
- Department Head, Science, Senior High
- Department Head, Social Studies, Middle
- Department Head, Social Studies, Senior High
- Department Head, Special Areas
- Department Head, Special Education, Middle
- Department Head, Special Education, Senior High
- Intramural Basketball, Boys, 6th Grade
- Intramural Basketball, Girls, 6th Grade
- Intramural Bowling, Boys and Girls, 6th Grade
- Intramural Track, 6th Grade
- Intramural Volleyball, 6th Grade
- Leadership Team Advisor, Middle
- Lego Robotics Supervisor, Elementary
- Pit Orchestra Director, Musical, Senior High
- Student Council Advisor, 6th, 7th and 8th Grades
- Unit Leader, Elementary
- Wellness Coordinator, Elementary

4. Urgent Necessity for Tennis Court Repair – Tom Weiser

D. Other Items for Board Action

1. Recommend approval of the revisions to Board Policies:

- AC – Nondiscrimination
- ACB – Nondiscrimination on the Basis of Disability
- ACA/ACAA – Nondiscrimination on the Basis of Sex/Sexual Harassment
- ACA-R/ACAA-R – Nondiscrimination on the Basis of Sex/Sexual Harassment
Grievance Procedures

2. Recommend approval of the revisions to Job Descriptions:

- Teacher
- Athletic Trainer, District
- Certificated School Nurse
- Electronic Remediation/Non-credit Instructor
- Electronic Summer School Coordinator/Instructor
- English as a Second Language (E.S.L.) Tutor
- Guidance Counselor
- Teacher of Hearing Impaired
- Home Instructor
- Instructional Coach
- Instructional Specialist
- Instructional Specialist for Technology and Data
- Intern School Psychologist
- Intervention Specialist (Teacher of Children with Disabilities)
- Occupational Therapist
- Physical Therapist
- Registered Nurse
- School Psychologist
- Speech/Language Pathologist
- Substitute Teacher
- Summer School Coordinator
- Summer School Instructor
- Supplemental Services Teacher
- Teacher for Fairfield Academy
- Work Study Coordinator

3. Recommend approval of the revisions to Job Descriptions for Extra-Curricular and/or Extra Duty Positions:

- GSA Club Advisor
- Intramural Director, 6th Grade, Middle
- Jazz Band Co-Director, Middle
- Marching Band Associate Director
- Marching Band Co-Director
- Marching Band Instructor, Senior High
- Rhythm Express Director
- Rocket Club
- Select Band Co-Director, Middle
- Select Choir Director, Elementary
- Select Choir Director, Middle
- Select Orchestra Director, Middle
- Show Choir Combo Band Director
- Vocal Director, High School Musical

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- 4. Recommend approval of the revisions to the confidential salary schedule and the adjustment of salaries as follows:

Effective July 1, 2017	2.5% base salary increase
Effective July 1, 2018	2.5% base salary increase
Effective July 1, 2019	2.25% base salary increase

- 5. Recommend adoption of the following Resolution:

RESOLUTION DECLARING THAT A CASE OF URGENT NECESSITY EXISTS AND AUTHORIZING ENTERING INTO A CONTRACT WITHOUT ADVERTISING OR COMPETITIVE BIDDING FOR TENNIS COURT REPAIR AT THE FAIRFIELD HIGH SCHOOL

WHEREAS, while performing repairs on the tennis courts at the Fairfield High School, additional deterioration was discovered to such a degree that the courts cannot be used, and,

WHEREAS, the additional repairs of the tennis courts must be accomplished immediately to prevent further deterioration and to enable their usage this school year,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Fairfield City School District, County of Butler, State of Ohio, that:

SECTION 1. It is found and determined pursuant to ORC 3313.46 that there is an urgent necessity for the additional repairs of the tennis courts at Fairfield High School.

SECTION 2. It is further found that compliance with the procedure for advertisement and competitive bidding prescribed by ORC 3313.46 would delay the commencement of said additional repairs for an excessive period of time causing an additional burden on the district.

SECTION 3. The Treasurer and the President of the Board are hereby authorized to contract without advertising and competitive bids with:

Barry L. Brown Paving
3210 Homeward Way
Fairfield, OH 45014

For the additional repairs of the tennis courts at Fairfield High School in an amount not to exceed \$116,000.00.

SECTION 4. It is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such action were adopted in meetings open to the public, in compliance with all legal requirements including ORC 121.22.

Motion to accept the recommendations: _____; 2nd _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter
- B. Butler Tech – Michael Berding
- C. Parks and Recreation Update – Carrie O’Neal
- D. Planning Commission – Brian Begley

ANNOUNCEMENTS

August 17, 2017 – Board Meeting, 6:30PM, FHS Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of
 a public employee or official 121.22 (G) (1)
 Court Action 121.22 (G) (3) – Pending or Imminent Litigation

Motion to convene executive session: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M.**

ADJOURNMENT

Motion to adjourn: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ **P.M.**